

Commissioners:

JEFF C. WHEELAND
Chairman

ERNEST P. LARSON
Vice Chairman

TONY R. MUSSARE
Secretary



ANN M. GEHRET
*Director of Administration
and Chief Clerk*

N. RANDALL SEES
Solicitor

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**Minutes of the Meeting of
June 20, 2013
Board Room, Executive Plaza
Pine Street, Williamsport**

Commissioner Wheeland - Present
Commissioner Larson - Present
Commissioner Mussare - Present

Solicitor Sees - Present

1.0 OPERATIONS

- 1.1 CONVENE COMMISSIONERS MEETING. Mr. Wheeland convened the Commissioners Meeting 10:00 a.m.
- 1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved the minutes of the previous meeting as they are recorded.
- 1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mr. Wheeland opened the floor to public comment on agenda items only, and none were received.

2.0 ACTION ITEMS

- 2.1 ADOPT RESOLUTION 2013-13. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), adopted resolution 2013-13 declaring property as surplus.
- 2.2 APPROVE MEMORANDUM OF UNDERSTANDING WITH THE CITY OF WILLIAMSPORT. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved memorandum of understanding with the City of Williamsport for the Edward Byrne Memorial Justice Assistance Grant (JAG) Program.

- 2.3 APPROVE APPLICATION FOR JAG PROGRAM A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved application for JAG Program in the amount of \$10,060.
- 2.4 APPROVE AGREEMENT WITH THE CITY OF WILLIAMSPORT. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved agreement with the City of Williamsport for Reach Road Reconstruction Project in the amount of \$117,200.
- 2.5 APPROVE QUOTE FROM CDW-G. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved quote from CDW-G for annual Microsoft licensing agreement in the amount of \$131,711.50.
- 2.6 APPROVE QUOTE FROM CDW-G. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved quote from CDW-G for annual Microsoft licensing in the amount of \$11,679.34.
- 2.7 APPROVE EQUIPMENT RENTAL AGREEMENT WITH STEPHENSON EQUIPMENT INC. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved equipment rental agreement with Stephenson Equipment, Inc. for a 2013 Midland SPD-6 self-propelled road widener.
- 2.8 APPROVE RECINDING PURCHASE AGREEMENTS. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), rescinded the purchase agreements awarded on 6/13/13 to Thermal Pipe Systems Inc., for all the items listed within Bid Price Schedule-A, in the amount of \$97,277.04 and to Joint Specialists, LTD for 2 items listed in Bid Price Schedule-B, in the amount of \$17,275.40.
- 2.9 AWARD CONTRACT TO GREEN MACHINE. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), awarded contract to Green Machine for Single Stream Recycling in the amount of \$4,703,000.
- 2.10 APPROVE CHILD WELFARE SERVICES. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved the following child welfare services contracts for the period July 1, 2012 through June 30, 2013:
- NHS Pennsylvania
(foster care services) \$28.72 to \$126.50/day.
- Families United Network, Inc.
(foster care services) \$26.11 to \$108.15/day.
(residential care services) \$166.33 to \$191.61/day.
- Children's Center for Treatment and Education d/b/a Beacon Light
(foster care Services) \$83.15 to \$187.42/day.

Mr. Wheeland recessed the Commissioners' Meeting at 10:14 a.m.

3.0 SALARY BOARD

- 3.1 CONVENE SALARY BOARD. Controller Rogers was present. Sheriff R. Mark Lusk was present for item 3.2.
- 3.2 SHERIFF - A motion by Sheriff Lusk and seconded by Mr. Larson and passed (5-0), approved Calvin R. Irvin as full time replacement Deputy Sheriff - Pay grade 7 - \$17.29/hour effective 6/24/13.
- 3.3 MAINTENANCE - A motion by Ms. Rogers and seconded by Mr. Larson and passed (4-0), approved Ronda S. Houser as full time replacement Custodial Worker - Pay grade 1 - \$10.36/hour effective 6/24/13.
- 3.4 PRE-RELEASE - A motion by Ms. Rogers and seconded by Mr. Larson and passed (4-0), approved Jerod P. Corman as temporary full time replacement Resident Supervisor - Pay grade 5 - \$14.55/hour effective 6/24/13.
- 3.5 ADJOURN SALARY BOARD. A motion by Ms. Rogers and seconded by Mr. Larson and passed (4-0), adjourned the Salary Board at 10:16 a.m.

4.0 BOARD OF ASSESSMENT APPEALS

- 4.1 CONVENE BOARD OF ASSESSMENT APPEALS. Mr. Wheeland convened the Board of Assessment Appeals at 10:16 a.m.
- 4.2 APPROVE REAL ESTATE EXEMPTIONS. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved the following real estate exemptions:
Parcel 34-002-117 for Thomas & Wanda Bafile in the amount of \$195.22
Parcel 43-005-120 for Vincent & Christina Bruno in the amount of \$139.13
Parcel 07-412-114.A for Williams & Phyllis Kennedy in the amount of \$406.75
Parcel 37-001-413 for Kenneth & Constance Miller in the amount of \$520.64
Parcel 34A-011-1009 for Donald & Shirlee Shatley in the amount of \$3,163.95
- 4.3 ADJOURN BOARD OF ASSESSMENT APPEALS. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), adjourned the Board of Assessment Appeals at 10:17 a.m.

Mr. Wheeland reconvened the Commissioners' Meeting at 10:17 a.m.

5.0 REPORTS / INFORMATION ITEMS.

5.1 Jason Yorks announced that LCRMS is requesting rebid on all items for the insulated steel pipe and accessories.

5.2 Mark Murawski announced that the county received a plaque from 10 Thousand Friends of Pennsylvania for Pathway to Health Project.

6.0 PUBLIC COMMENT. Mr. Wheeland opened the floor to public comment and the following was received.

Scott Miller of Tucker Street, Williamsport announced that he was thrilled about the Single Stream & Reach Road Project. He stated he is tired of drugs in his neighborhood.

7.0 NEXT REGULARLY SCHEDULED MEETING. Mr. Wheeland announced the next regularly scheduled meeting as a work session on Tuesday, June 25, 2013.

8.0 ADJOURN COMMISSIONERS' MEETING. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), adjourned the Commissioners' Meeting at 10:26 a.m.